

Solidar Suisse fights for decent work, democratic participation, and social justice worldwide. On behalf of our donors, we put solidarity into action in over 60 projects on four continents. In Southeast Europe, Solidar Suisse seeks to strengthen civic participation and workers' rights.

To complement our competent team in the Regional Office in Kosovo we are looking for a

Project Manager 100% (Democratization & Civic Participation)

You are responsible for the professional management of the project component “**youth participation**” and “**promotion against gender-based violence**”. In close cooperation with our partner organizations, implement the projects promoting youth participation in the decision-making process. Together with local representatives of the gender equality intuitions and relevant NGOs advocate for the sustainable anchoring of the progress achieved in the projects. Furthermore, you actively contribute to the successful strategic development of Solidar Suisse overall programme in Southeast Europe and act as a communication officer as well as support the acquisition of additional projects.

Your Qualifications

- Minimum 5 years of experience in project management including monitoring and evaluation, financial management, and reporting.
- Knowledge and experience in communication and social media management
- Good knowledge of the youth, good governance, and democratization in Kosovo, particularly in the field of youth, public participation, and gender issues
- Excellent written and spoken English language skills. Knowledge of the Serbian language is an advantage.
- Experience in dealing with various stakeholders (public authorities, private sector, schools, trade unions, women's associations) and ability to facilitate in a multistakeholder environment.
- Experience in participating in international project tenders and in developing successful project concepts and writing project proposals.
- Knowledge of development cooperation in the fields of civic participation, promotion of labour rights, and social inclusion, and willingness to engage in these areas.

We offer

- An interesting, wide-ranging field of activity in a lively organization with a lot of dynamism and an open organizational culture.
- Progressive employment conditions.
- Workplace in a central location in the city of Peja/Pec, with flexible working schedule.

If you are enthusiastic about this challenging job in a motivated team, we look forward to receiving your application (CV preferably EU Pass and Motivation Letter). Please send your application by e-mail by at the latest to **23 January 2023 at 17:00** on hr@solidar-suisse-kos.org